

**WVMCRA APPLICATION FOR SCHOLARSHIP ASSISTANCE  
TO ATTEND IIMC CERTIFICATION INSTITUTE 2019**

Name \_\_\_\_\_ Title \_\_\_\_\_  
Municipal Employer \_\_\_\_\_ Population \_\_\_\_\_  
Municipality is a current member, in good standing, of the WVML  Yes  No  
Address/City/State/Zip \_\_\_\_\_  
Telephone – Office \_\_\_\_\_ Fax \_\_\_\_\_ Home \_\_\_\_\_  
Email \_\_\_\_\_

- I am a member of the International Institute of Municipal Clerks  
 I want to become a member of the International Institute of Municipal Clerks  
 I am a member of the WV Municipal Clerks & Records Association, since \_\_\_\_\_(year).  
Have previously attended an IIMC Institute?  Yes  No  
If you have previously attended an Institute, will you be a:  
 second year participant  third-year participant

Please describe in detail those issues the Scholarship Committee should consider in assessing YOUR financial needs for this scholarship. Do NOT discuss here your municipality's financial condition. This statement is designed to establish YOUR financial need.

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Please BRIEFLY explain your reasons for wishing to attend the Institute for Municipal Clerks.

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Have you attached a written document demonstrating that your Mayor, Council or City Manager supports your attendance at the Institute; and that the municipality is likely to fund your attendance, or alternatively, a statement of the financial inability of the city to fund these?

Yes  No

I understand that if a scholarship is awarded to me, funds will be sent directly to the Municipal Clerks Institute.  Yes

I do hereby attest that the information submitted in and with this application is true and correct to the best of my knowledge.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

Return completed application to: Tom Armstead  
WVMCRA Scholarship Committee Chair  
203 Church St. South  
Ripley, WV 25271

Phone: 304-372-3482

Email: [ripleycityclerk@suddenlinkmail.com](mailto:ripleycityclerk@suddenlinkmail.com)

\*\*\* To be considered, this application must be postmarked by July 31.

\*\* Reminder: IIMC Scholarships are offered periodically. Monitor IIMC Website for details